Building Permit Contact Information









Pending Applications Tal





Easy Permit Counter City Hall Room 900 M-F, 8:30 a.m. – 4:00 p.m.

312-744-8615

Some easy permits are available online

Easy Permit Counter City Hall Room 900 M-F, 8:30 a.m. – 4:00 p.m. 312-744-8615

To schedule a meeting: Claudette.Hillock@cityofchicago.org 312-744-8913



Marko.Mihajlovich@cityofchicago.org 312-744-9455

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To schedule a meeting: Kevin.Ayakhan@cityofchicago.org 312-744-0385



Questions?

Hal.Hutchinson@cityofchicago.org or Edward.Doherty@cityofchicago.org

Check application status at chicago.gov/DOB

Contact your assigned project manager (see Project Dox) or Edward.Doherty@cityofchicago.org

To schedule a meeting: Richard.Howell@cityofchicago.org 312-744-7774

An in-person meeting is required after 3 rounds of plan review.



Questions and pre-approvals: SelfCert@cityofchicago.org

self-cert architects only

Check application status at chicago.gov/DOB

Contact your assigned project manager (see Project Dox) or Edward.Doherty@cityofchicago.org

To schedule a meeting: Kevin.Ayakhan@cityofchicago.org 312-744-0385



Questions? Grant.Ullrich@cityofchicago.org 312-744-7579

To schedule intake meeting online: chicago.gov/DOB

Check application status at chicago.gov/DOB

Contact your assigned project administrator (see Project Dox) or Aprella.Johnson@cityofchicago.org To schedule a meeting: Kevin.Ayakhan@cityofchicago.org 312-744-0385

plan review consultant must attend



Questions? Grant.Ullrich@cityofchicago.org 312-744-7579

Direct To schedule introduction meeting call
Developer 312-744-3412 or email
Services Mildred.Burton@cityofchicago.org

Contact your external plan review consultant

To schedule a meeting: Kevin.Ayakhan@cityofchicago.org 312-744-0385

plan review consultant must attend



AltCodeApproval@cityofchicago.org

To schedule a meeting: Claudette.Hillock@cityofchicago.org 312-744-8913

Meetings requested by applicant may incur an additional charge



Robert.Fahlstrom@cityofchicago.org 312-744-8204

To schedule a meeting: Claudette.Hillock@cityofchicago.org 312-744-8913



A list of minor repairs and other types of work that do not require a building permit is available at chicago.gov/DOB

Questions? Please visit the Easy Permit Counter City Hall Room 900 312-744-8615 M-F, 8:30 a.m. – 4:00 p.m.

Specialized Permit Information



Permits for regulated industrial equipment and

obtained from the Department of Public Health.

A permit is required to install, repair, or clean

underground structures designed to collect or

transport stormwater or sanitary waste. Sewer

permits may only be obtained by city-licensed

activities (air pollution control, dust control) must be

For more information visit http://ipi.cityofchicago.org

drainlayers. For more information, call 312-744-3155.

Sign permit applications must be started online and

For more information, call 312-744-7353 (Mark Izzo)

completed by submitting the supplemental paper

application in City Hall Room 900.

solar panels require full drawings.

or 312-744-7904 (Bill Bucher).



The Mayor's Office for People with Disabilities (MOPD) offers a fee-based pre-review service for accessibility.

For more information or to schedule an appointment call 312-744-4441.

For assistance with a driveway permit associated with a building permit, contact ELopez@PrimeraEng.com or visit City Hall Room 905 on Tuesday or Thursday.

Driveway Permits

City Hall Room 905, Monday through Friday.

For all other driveway permits, visit CDOT in

Electrical-only **Permits**

Electrical-only permits may be obtained by citylicensed electrical contractors online.

For assistance with holds on electrical-only permit applications, see Easy Permit info.

Elevator and Conveyance **Device Permits** Elevator and conveyance device permit applications must be submitted in person in City Hall Room 900 on Wednesdays. Most elevator permit applications must be submitted by a city-licensed elevator mechanic contractor.

For more information call 312-743-7308.



Sign Permits

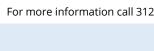
Regulated

Industrial Activities

Sewer-related

Permit

Solar panels with output up to 13.44 kW installed on the roof of the main building may use the City's SolarExpress guide and Easy Permit Process. All other



Fire alarm systems must be

For more information call 312-744-0380.

Sprinkler System and Standpipe **Permits**

Permits for automatic sprinkler systems, standpipes, fire pumps, and other automatic fire suppression systems are issued by the Chicago Fire Department.

For more information call the Fire Prevention Bureau at 312-744-4723.



Fire Alarm Permits

The Chicago Department of Public Health offers a free plan review consultation for food service establishments. Plans must be submitted on flash drive or CD-ROM. For more information call 312-746-9509.

Stormwater Management Review

Ventilation-only

Repair/Replace

Permit

Large and mid-sized projects may be "regulated developments" and require a stormwater management plan. For more information, review the Stormwater Manual or call 312-744-3351.



Plumbing-only repair/replacement permits are available in person at City Hall.

For assistance, call a plumbing examiner from the courtesy phone in Room 906:

Greg Brown 4-2157 / Kevin Kenny 4-7828 / Marty Woulfe 4-3453

Structures on or over the public way, such as signs, awnings, or benches, require a public way use permit. These permits are available from the Small Business Center in City Hall

Water Service Connection or Disconnection Ventilation-only repair/replacement permits are available in person at City Hall. (furnaces, ductwork)

For assistance, call a ventilation examiner from the courtesy phone in Room 906:

Bob Adams 4-6545 / Brian Harris 4-7563 / Graylin Johnson 4-7696



Room 800.

For more information call 312-74-GOBIZ.

Refrigeration-only (AC) repair/replacement permits are available in person at City Hall.

For assistance, call a refrigeration examiner from the courtesy phone in Room 906:

Ron Gardner 4-7694 / Stephen McGann 4-6488



City-licensed plumbing contractors may obtain water service connection (water tap) or disconnection (cut and seal) permits on a walk-in basis.

Hours: Monday - Thursday 7:30-11:30 a.m.

For questions, call 312-744-7060.



